

Borders Exploration Group Committee Meeting Minutes

Date: Thursday 19 May 2016
Time: 7:30pm
Place: Peebles Community Centre

Item	Responsible person
1 Welcome and Apologies <ul style="list-style-type: none"> • Present: Ron Sutherland, David Hunter, Ruth Longmuir, Rosie Stewart, Nancy Anderson, Pam Hunter, Geraldine Bouglas • Apologies: Jim McPherson, Christine Anderson 	
2 Minute of the previous meeting (April 2016) Ron proposed the minutes and Nancy seconded.	
3 Matters arising from previous minutes <ul style="list-style-type: none"> • Ron still to get in contact with Gordon's mum as he hasn't managed to get her in yet. 	Ron
4 Chair's business <ul style="list-style-type: none"> • No business. 	
5 Treasurer's business <ul style="list-style-type: none"> • Lots of Brazil membership has come in recently. • The loss for the year so far is £57. There is unlikely to be much more money come in but there will continue to be costs – room hire etc. Not a disaster to make a loss but would need to think about fundraisers at some point. • £6,297 in assets. 	
6 Secretary's business <ul style="list-style-type: none"> • No business. 	
7 Premises <ul style="list-style-type: none"> • Ron reported that the Mountain Rescue are moving their stores to Melrose and so there will be vacant premises adjacent to the Argus Centre, Selkirk. They should be fully moved out by the autumn and would still want to keep a vehicle there. Pam is in contact with Steve Penny and will email him to find out more. It should be adequate for the equipment we have and there would be space to have a meeting. 	Pam
8 Expeditions Brazil <ul style="list-style-type: none"> • Cluster groups have been formed. Someone else has dropped out and the place has been offered to a girl who is discussing it with her family. There is still one other girl on the reserve list after which the place would not be offered to anyone else. • The leader weekend went really well. • David and Alasdair (the doctor) are meeting with public health next week and Nancy has a contact for someone that could provide more info about Zika virus. • The current unstable political situation in Brazil is also a concern. Everyone on the expedition is aware that the destination may need to change. A decision will be made soon and the committee agreed that this is the correct way forward. • David reported that Public Health are already not happy with BEG, partly due to the Bilharzia incident after Malawi and also because of complaints from GP practices regarding the Brazil expedition. BEG is seen as having a "gung ho" attitude. 	
9 Best Practice Guidelines	

	<ul style="list-style-type: none"> • Child Protection. Brazil PVGs are progressing. David has pulled together a child protect document in consultation with Youth Borders/Scotland. We need a child protection officer who would be responsible for PVGs and ensuring child protection training is completed by those who are required to do it. Everyone who is volunteering needs to sign the policy but would not need PVGed. • We need a data protection policy. Sensitive data will need stored securely such as on an encrypted memory stick. • Rosie will send round the child protection policy again and everyone should send comments back within a week (by 26 May). Rosie will then circulate it again for it to be approved by email. • The Health and Safety policy also needs updated. One of the Brazil leader's wives works in this area and so it was decided to ask her to help. 	Rosie All
10	<p>Any Other Competent Business</p> <ul style="list-style-type: none"> • Brazil quiz night is on 23 September in Selkirk. • Eilidh will be the Brazil representative on the committee. Nancy to send Jono her email to add to the mailing list. • The Friends mailing list should be used more often because those that aren't paid members have been transferred to this list. Ron will contact those that have been taken off the Members mailing list. • Ocean film festival. Tickets are selling fast so let Ross know as soon as possible if you want to go. • Newsletter. Pam has a newsletter ready to go out. Ruth to send. • Tower Trophy. Andrew Grant and his daughter Rosie need to be contacted in the early autumn if it is to be held in spring next year. Three or four people would need to plan and organise it. It was suggested that we publicise this as an opportunity for people to get involved in organising a big event which could be seen as good experience. 	Nancy Ron All Ruth
11	<p>Dates and Venues of Future Meetings</p> <ul style="list-style-type: none"> • All meetings will be held at 7.30pm <p>Monday 27 June, Argus Centre, Selkirk Wednesday 24 August, West Morriston Thursday 6 October, Peebles Community Centre</p> <p>2016 AGM Tuesday 15 November (venue TBC – the Mission Hall in Galashiels was suggested)</p>	

Future agenda items: