

Borders Exploration Group Committee Meeting Minutes

Date: Thursday 16 April 2015

Time: 7:30pm

Place: Cross Keys, Selkirk

| Item | Responsible person |
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| <p>1 Welcome and Apologies</p> <ul style="list-style-type: none"> • Present: David Hunter, Ruth Longmuir, Julie Smith, Ross Purves, Jim McPherson, Geraldine Bouglas, Jono Ellis, Bronwen Irving • Apologies: Pam Hunter, Ron Sutherland, Christine Anderson, Rosie Stewart, Nancy Anderson, Roger Hemming | |
| <p>2 Minute of the previous meeting (January 2015) Approved by David and seconded by Bronwen.</p> | |
| <p>3 Matters arising from previous minutes</p> <ul style="list-style-type: none"> • Review of the constitution The OSCR template is very comprehensive and is currently being read over. It was agreed that proposed changes to the constitution be brought to the August meeting which will be specifically to discuss it. • Closing of the Cuba account. Ruth reported that this is now hopefully complete although she is still awaiting the cheque for the closing balance. • Website. Jono reported that Graham has agreed to build a new website after the project he is currently working on. Graham is putting together a costing at present. • PVG. Self-declaration forms for the Austria leader team have been completed and Julie is going to see if they can be processed as soon as possible. • Accommodation. David will forward two emails to Bronwen about Cappercleuch hall. | <p>Jim, Rosie (and Allan)</p> <p>David</p> |
| <p>4 Chair's business</p> <ul style="list-style-type: none"> • No business. | |
| <p>5 Treasurer's business</p> <ul style="list-style-type: none"> • Rosie provided accounts which were circulated and her report was read to the committee. • Historic accounts. OSCR requested to see the actual accounts so Rosie has prepared these and is about to send them off. She extended thanks to Jim, Kenneth and Jono for their help with this. • PayPal. Rosie has investigated this and it is possible to pay membership by PayPal but there is a fee, therefore it is better to stick to cheque or bank transfer. • Easyfundraising has been set up for BEG and Rosie will promote this to members. • All signatories should have been changed now. Online banking has been set up and the committee authorised the use of this. | |
| <p>6 Secretary's business</p> <ul style="list-style-type: none"> • No business. | |
| <p>7 Membership</p> <ul style="list-style-type: none"> • All committee members were reminded that they need to be paid | |

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| | <p>members if they aren't already.</p> <ul style="list-style-type: none"> • The current number of members is only 27 and it was generally felt that it needs to be easier for people to become members. It was noted that there is always a lull in membership before a large expedition. How to pay by Direct Debit is to be investigated and the form to be available for the Brazil expedition participants. | |
| 8 | <p>Protocols</p> <ul style="list-style-type: none"> • It has become clear that protocols (or policies and procedures) need developed so that any incidents or issues that arise whilst in the UK can be dealt with effectively (there are protocols in place for expeditions when they are away). • The link between an expedition and the committee needs clarified and who is responsible for taking the lead when a situation does arise. In the past it has been understood that an expedition still exists when it returns to the UK so it would be the chief leader who would take charge, unless there is a reason that they can't. • There would need to be a policy on dealing with the press, a death, serious illness, who to contact in specific situations and what to do if something goes wrong at a UK based event. These would need to be a loose framework as it was recognised that every eventuality cannot be legislated for. • Geraldine agreed in principle to take the lead on developing such protocols. Any comments/ideas are to be emailed to Geraldine by the next committee meeting. | All |
| 9 | <p>Events</p> <ul style="list-style-type: none"> • There will be a Borders based walk on Sunday 26 April. • Julie and Ross are still to meet to come up with a programme of events. Geraldine is also happy to be involved with this if needed. • Tower Trophy is on 7 June. Geraldine reported that a good number of teams have signed up and that planning is progressing well. | Julie, Ross |
| 10 | <p>Expeditions</p> <p>Austria</p> <ul style="list-style-type: none"> • Flights to Munich with EasyJet are booked and paid for (£220 per head). Ron is trying to tie down a four day environmental project. Once this is finalised then other activities can be booked around it. Possible activities include hiking, water based activities, via ferrata, cycling, sightseeing and a glacier walk – expensive option but venturers were keen to do it. • The next leader meeting is on 27 April at Jim's house. A parents' evening is arranged for 18 May at Argus Centre. Another training day is still to be organised and the final TW will be on 13 June. • Jim reported that the training of the younger leaders is going ok (a focus of the expedition). <p>Brazil</p> <ul style="list-style-type: none"> • Three information evenings have taken place and school visits are currently underway. There have been 8 leader applications; 2 were previously venturers, 3 have been leaders and 3 are new to BEG. Leader selection is this coming weekend. The guests for the Saturday evening are a Brazilian couple. | |
| 9 | <p>Expedition Planning Document</p> <ul style="list-style-type: none"> • Roger has suggested that Borders College be included when there is | |

