

Borders Exploration Group Committee Meeting Minutes

Date: Monday 29 February

Time: 7:30pm

Place: Argus Centre, Selkirk

Item	Responsible person
<p>1 Welcome and Apologies</p> <ul style="list-style-type: none"> • Present: Ruth Longmuir, Pam Hunter, Nancy Anderson, Ron Sutherland • Apologies: Ross Purves, David Hunter, Jono Ellis, Jim McPherson, Christine Anderson, Geraldine Bouglas and Rosie Stewart 	
<p>2 Minute of the previous meeting (January 2016) Approved by Ron and seconded by Ruth.</p>	
<p>3 Matters arising from previous minutes</p> <ul style="list-style-type: none"> • The remainder of the Austria equipment has now been returned. • Tower Trophy – it was agreed at the last meeting that nothing would happen regarding this until 2017. Ruth to contact Andrew. 	Ruth
<p>4 Chair's business</p> <ul style="list-style-type: none"> • Nancy agreed to come back on the committee. • A vice-chair is still to be appointed. There were no nominations. 	
<p>5 Treasurer's business</p> <ul style="list-style-type: none"> • Rosie phoned into the meeting and gave an update. Income is at £638, expenditure is £944 which gives a deficit of £306 for the year so far. It is expected this will become a surplus with Brazil membership. BEG has £6048 cash. Rosie will email round the balance sheets. • Cuba account. Rosie reported that the bank has sent her statements that show that the balance was transferred to the main BEG account when the account was closed. They have given us £75 for the inconvenience caused. 	Rosie
<p>6 Secretary's business</p> <ul style="list-style-type: none"> • Locations of meetings. It was planned at the last meeting to hold all the meetings at the Argus Centre but it is not available for all the dates. Jim is investigating using the community centre in Peebles. Nancy also suggested that the stores could be used, perhaps for the August meeting when it is warmer. Ruth will keep everyone informed of venues. 	Ruth
<p>7 Events</p> <ul style="list-style-type: none"> • Geraldine has provided the programme of events which she and Ross have produced. Everyone was in agreement that it looks really good. There are some months without events and everyone agreed to have a think about walks etc to fill in the blanks. • It was generally felt that the Christmas meal should be in a different venue this year due to the loud music last year. Somewhere in Melrose would be good as it is still close to a station for those travelling by train. 	All
<p>8 Expeditions</p> <ul style="list-style-type: none"> • Nancy reported that the expedition has a full leader team of 11 including two doctors and the calibre of the leaders is high, with lots of experience amongst them. Venturer selection was cancelled because of the weather – new date of 20 March. There have been 45 venturer applications. Nancy and David are keen to get a balanced team 	

	<p>gender wise although only 9 male applicants. Because there is not a large number of applicants they plan to loosely use the selection scoring system but focus more on discussing the applicants. This is possible with a smaller number and it is hoped it will help a balanced group of mixed abilities to be selected.</p> <ul style="list-style-type: none"> • Nancy to speak to Jim about the Selkirk clean up. • The training team is Rosie with Julie also involved but she has had to take a step back. Other people will be called on when needed. • The Expedition Planning Document is to be emailed round the committee again so that it can be approved at the next meeting. Nancy is keen to use it with the new leader team. • Zika Virus. Nancy intimated that it is important for them to keep abreast of developments and get clear medical advice before travelling. If necessary the destination will be changed but hopefully it will not come to this. 	Nancy
9	<p>Newsletter Articles</p> <ul style="list-style-type: none"> • Pam will chase the actions from the last minutes. 	Pam
10	<p>Best Practice Guidelines</p> <ul style="list-style-type: none"> • The volunteer procedure templates from Youth Borders were discussed. It was generally agreed that although there might be useful parts, they are not best suited to our organisation. • It was agreed that the best way forward would be to form a subgroup of three people to review the existing policies and procedures and to create new “best practice guidelines”. • Ruth will speak to Jim to find the existing documents and will provide hard copies at the next meeting for people to have a look through and then maybe volunteer to be on the group. 	Ruth
11	<p>Any Other Competent Business</p> <ul style="list-style-type: none"> • RSGS – Ron confirmed that we can’t join as a group. Ron will become a member at the beginning of the new membership year. 	
12	<p>Dates and Venues of Future Meetings</p> <ul style="list-style-type: none"> • Wednesday 13 April – location TBC. 	

Future agenda items:

Expedition planning document to be approved