

Borders Exploration Group Committee Meeting Minutes

Date: Tuesday 31st January 2017
Time: 7:30pm
Place: Peebles Community Centre

Item	Responsible person
1 Welcome and Apologies <ul style="list-style-type: none"> • Present: Rosie Stewart, Ruth Longmuir, Nicola Stillie, Ron Sutherland, Geraldine Bouglas, Graham Little • Apologies: Nancy Anderson, Jim McPherson, Jono Ellis, Kieran Riddell 	
2 Minute of the previous meeting (13 December 2016) Approved by Ron and seconded by Graham	
3 Matters arising from previous minutes <ul style="list-style-type: none"> • Nancy is chasing up the PVGs for the Bolivia leader team, the committee and anyone else who requires one to be involved in events. • How long to retain confidential documents –Geraldine is going to look into this and get back to us at the next meeting. • Updating of policies – Graham had some queries with some of the policies he is going to review and update the policies for Child & Young person protection and roles and responsibilities. Rosie will check if any other policies still need to be updated. • Graham has organised a walk up White Coomb on 25th Feb for anyone that would like to attend. • Newsletter – Pam is happy to continue to do the quarterly newsletter. 	Geraldine Graham Rosie
4 Chair's business <ul style="list-style-type: none"> • It was suggested that 2 ventures from the Bolivia team could be invited onto the committee, this will be brought up at the next Bolivia training weekend to see if there is any interest from the Ventures. • Young Explorer trust membership – the price has gone up this year, it was suggested that we do not renew as we are already members of Youth Scotland. A letter is to be sent to the Young Explorer trust to explain that we will not be renewing the membership. • Rosie has met with Sir Michael Strang Steel, he is happy to continue as a patron of BEG. He has a shed that we could have use of for storing equipment etc if needed. 	Rosie
5 Treasurer's business <ul style="list-style-type: none"> • Membership of £180 received, only 1 Bolivia team member has paid, the rest of the Bolivia team will be reminded at the next training weekend. • A donation of £100 was kindly received from Sir Michael Steel. 	
6 Child Protection <ul style="list-style-type: none"> • Child Protection Policy – Nancy is waiting to hear back regarding the PVG policies as some of the Bolivia leaders still do not have theirs, non PVG members will be supervised when with ventures until they become members. • At the last Bolivia training weekend, the leaders voiced concerns on the child protection policies. Graham will draft some procedures of what the procedures are if an incident was to happen and he is going to look at the Child Protection code of conduct. • Leaders giving lifts to ventures – For the future it was suggested that parents were given a form at the first training weekend to complete 	

	<p>making them aware that ventures may be given lifts by leaders and to confirm they are happy with this.</p> <ul style="list-style-type: none"> • It was noted that not all forms that had previously been agreed on had been used by the Bolivia leader team, they should use all forms that were agreed on. 	
7	<p>Expeditions Bolivia</p> <ul style="list-style-type: none"> • Graham gave an update on the expedition. For their first phase, they have a possible project in South Bolivia where they would renovate a hall that is used by the children in the area. For the second phase, they a possible short project for endangered frogs at Lake Titicaca. The third phase is a trek. These phases will hopefully be confirmed by the next meeting. • Training weekend are going well, they have had first aid training and Spanish lessons. • Fundraising is going well with some ventures already over their targets. No concerns with any ventures at the moment. They have organised a music concert at Kelso High School on 22 April 2017 as a group fundraiser. • The doctor who had agreed to go on the trip has now pulled out. This leaves the trip without a doctor or medical professional. David Hunter is currently looking into getting another doctor to go on the trip. • There are concerns about the trip going ahead with a lack of medical professionals. An effort is to be made to get 2 doctors as this is what is in the expedition planning guidelines. If not, they should have 1 doctor plus another medical professional i.e. Nurses / paramedics / highly qualified first aider. Info about the Bolivia expedition is to be sent to Geraldine and Ruth in order for them to ask around for medical professionals (if David does not already have something organised) <p>European Expedition</p> <ul style="list-style-type: none"> • Before a destination can be decided on we need a chief leader. Rosie will put out a post on Facebook/emails advertising for anyone interested to come forward as a chief leader or leader. 	
8	<p>Tower Trophy</p> <ul style="list-style-type: none"> • The Bolivia team are no longer able to take this on as a fundraiser as they already have a lot of commitments, unfortunately this means we will not be doing the Tower Trophy this year. • We hope to have something organised for next year, we will look into this after the Bolivia Expedition. It was suggested we also look into doing different to the Tower Trophy, i.e. tough mudder, assault course etc. 	
9	<p>New Premises</p> <ul style="list-style-type: none"> • No further updated on the unit at the Argus centre in Selkirk • Sir Michael Steel has offered the use of his shed to keep equipment if required 	
10	<p>Any Other Competent Business</p> <ul style="list-style-type: none"> • Graham noted that the website is out of date. Ruth will look into this and bring the information on the website up to date • Geraldine is now in possession of the final Malawi report to be printed and distributed. Geraldine to see Jim in regards to printing. 	Ruth Geraldine/Jim
11	<p>Dates and Venues of Future Meetings</p> <ul style="list-style-type: none"> • Tuesday 21st March, 7.30pm (Focus Centre, Galashiels) 	